



# Pershing Middle School

## Student Handbook 2021-2022

Susan Levy, Principal

William Hawthorne II, Vice Principal



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Web: [www.pershing.sandiegounified.org](http://www.pershing.sandiegounified.org)

### Mission Statement:

*To empower all students to become positive members  
of a diverse, global community by developing  
knowledge, kindness, empathy, curiosity,  
optimism and 21<sup>st</sup> century skills*

**THIS STUDENT PLANNER BELONGS TO:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_

# Pershing Middle School



FACULTY  
RESTROOMS

500 RESTROOMS

405	404	403	401	Tchr Ctr.	Office
305	304	303	302		301

205	204	203	202	201	
105	104	103	102	101	

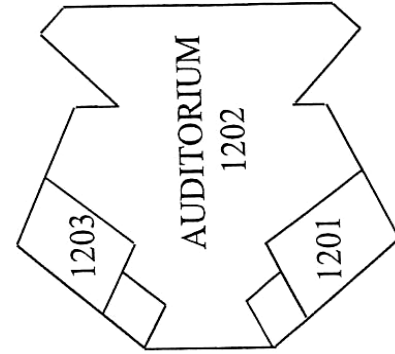
802	804	902
Work Area	803	901A
		901 6-to-6

LIBRARY	702	704
	703	705
	701A	

ADMINISTRATIVE  
and COUNSELING  
(Faculty Restrooms)

1002B	1002A	Supply Room	CUST	1001	1003	1005
1004A	1004B	1006	1007	Restrooms		
GIRLS P.E.			GYM		BOYS P.E.	

CAFETERIA		TDR
Outside Lines		Lunch Arbor



BIKE  
RACKS



# Pershing Middle School

2021 - 2022

## Regular Bell Schedule

Period 1 (first bell 7:55)	8:00 - 9:00
Period 2	9:05 - 10:03
Period 3	10:08 - 11:06
7th & 8th Grades	
Period 4A	11:11 - 12:09
Lunch	12:14 - 12:44
6th Grade	
Lunch	11:11 - 11:41
Period 4B	11:46 - 12:44
Period 5	12:49 - 1:47
Period 6A/B	1:52 - 2:50

## Modified Wednesdays

(Except 9-1-21, 2-16-22 & 2-23-22)

reverts to Regular Day)

Period 1 (first bell 7:55)	8:00 - 8:50
Period 2	8:55 - 9:42
Period 3	9:47 - 10:34
Period 4	10:39 - 11:26
Lunch	11:31 - 12:01
Period 5	12:06 - 12:53
Period 6A/B	12:58 - 1:45

## Minimum Days

(Only 12-17-21, 5-3-22, 5-10-22,

6-13-22 & 6-14-22)

Period 1 (first bell 7:55)	8:00 - 8:42
Period 2	8:47 - 9:29
Period 3	9:34 - 10:16
Period 4	10:21 - 11:03
Lunch	11:08 - 11:38
Period 5	11:43 - 12:25
Period 6A/B	12:30 - 1:12

# Important Dates

2021-2022



## First Day of School

Monday August 30, 2021

## School Closed

September 06	Labor Day
November 11	Veterans Day
Nov. 22 - 26	Thanksgiving Break
Dec. 20 - 31	Winter Break
January 17	Martin Luther King Jr. Day
February 18 & 21	Presidents' Day
Mar. 28 - Apr. 01	Spring Break
May 27	Non-Instructional Day
May 30	Memorial Day

## Last Day of School

Tuesday June 14, 2022

## Arrival on Campus

Pershing campus opens at 7:40 a.m. daily and students are not permitted on campus before then. Please make childcare arrangements for your child before school. We do offer free childcare through the district's PrimeTime program. Space is limited, so please sign up early.

## Drop Off/Pick Up Area

Parents may not use the staff parking lots to drop off students. Please drop off or pick up students in front of the school or in the roundabout on the west side of the school.

Please note that all dates are subject to change. Check the Pershing website for most up-to-date information [www.pershing.sandiegounified.org](http://www.pershing.sandiegounified.org)

## Modified Days 2021 - 2022

September 08, 15, 22 & 29

October 06, 13, 20 & 27

November 03, 10 & 17

December 01, 08 & 15

January 05, 12, 19 & 26

February 02 & 09

March 02, 09, 16 & 23

April 06, 13, 20 & 27

May 04, 11, 18 & 25

June 01 & 08

*Respect is for those who deserve it, not for those who demand it.*

# Student Information

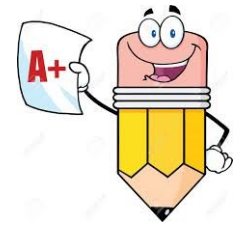
## Success

### Academic Grades

Every student starts the semester with a clean slate. Throughout the semester, students are given opportunities to demonstrate their mastery of common core standards through assignments and assessments that result in the grades they earn. Every six weeks students will receive progress reports to provide information about their achievement to date. Students also receive permanent grades at the semester which become part of their school record and are used to calculate their grade point average (GPA). Remember that teachers do not give students grades; students earn their grades. An 8th grade student's GPA is used to determine eligibility for various privileges at the high school level, including participation in sports. A 2.0 or higher is the standard for such eligibility.

The following grades are used to describe a student's academic progress:

- A** = Excellent (4 GPA points)
- B** = Above Average (3 GPA points)
- C** = Average (2 GPA points)
- D** = Below Average; Needs Improvement (1 GPA point)
- F** = Failing (0 GPA point)



### Citizenship Grades

Every student begins each semester with 50 citizenship points. Students are given the opportunity to maintain this citizenship grade through their attendance, attitude, behavior, and effort during each progress reporting period. The Pershing citizenship rubric is on page 5 of this handbook. Citizenship grades are used to calculate the student's citizenship grade point average. An 8th grade student's citizenship GPA is also used to determine eligibility for various privileges at the high school level, including participation in sports. A 2.0 or higher is the standard for such eligibility.

The following grades are used to describe a student's citizenship progress:

- E** = Exceeds (4 GPA points)
- M** = Meets (3 GPA points)
- I** = Inconsistent (2 GPA points)
- U** = Unsatisfactory (1 GPA point)



### Academic Probation

Students must have a 2.0 or higher grades in academic and citizenship to participate for all non-academic or required activities. Prior grading period to the date of the event is the determining GPA.

**8th Grade** — No F's or U's and a 2.0 or higher academic and citizenship grades to participate in the promotion ceremony and field trips.

### Homework

Middle school students may have homework in each core subject area on a regular basis in order to practice the skills they are learning in class. At all grade levels homework is to be completed conscientiously and turned in on the assigned due date. Students receive course outlines, grading requirements, and homework policies from individual teachers in each class. When students are absent from school, **they are responsible for getting all make-up assignments from their teachers.** Students will be given the same number of days to complete work that was missed due to an excused absence.

*No act of kindness, no matter how small, is ever wasted.*

## CITIZENSHIP GRADES

Citizenship data is collected each grading period. The data is then used to determine the semester citizenship grade. Below is the guiding rubric teachers use to calculate citizenship grades so students and parents know what to expect.

Marks	Explanation	Grading Scale
<b>E</b> <i>Excellent</i>	Consistently exceeds expectations in work completion, preparation, and participation, and actively contributes to the learning experiences of their peers.	4
<b>M</b> <i>Meets</i>	Consistently meets expectations: completes work on time, prepared to learn, participates regularly, shows respect for others, and contributes to building a positive community.	3
<b>I</b> <i>Inconsistent</i>	Inconsistently meets expectations: occasionally completes work on time, not always prepared to learn, participates irregularly, and rarely works well with others.	2
<b>U</b> <i>Unsatisfactory</i>	Does not meet expectations: work is habitually late, not prepared to learn, does not participate, and does not work well with others.	1

*\*Plus or minus signs are not used for citizenship marks since personal qualities are not subject to such precise grading refinement. Citizenship marks are recorded on a student's cumulative grade history but are not reported on transcripts.*

Students must maintain the equivalent of a "C" average (2.0) in academics and citizenship to be eligible for participation in interscholastic athletics and/or co-curricular activities, using the above four-point citizenship grading scale. Any "U" marks disqualify students from membership in the California Scholarship Federation and the National Honor Society. Principals shall work with staff and students to develop a commonly agreed upon citizenship policy that is to be used when issuing citizenship marks. Information on each school's academic honesty policy is available via the student handbook and/or school website.

Each school shall ensure that students, parents/guardians, and staff receive a written statement of the district's grading guidelines. Any method of reporting student progress, other than those shown above, must be reviewed and approved by the Office of Leadership and Learning or equivalent department/division. No other mark may be used for courses taken within the district. A mark of "P" or "NP" may only be issued by registrars when transcribing out-of-district grades.

### Students with Disabilities

For students with Individual Education Programs (IEP) or 504 Plans, the method and frequency of reporting progress toward goals is specified within the IEP or 504 plan. Whenever appropriate, the regular reporting process should be used along with any other process specified in the IEP or 504 Plan. Reporting dates for students receiving special education and related services may not occur less frequently than reporting dates for all other students.

The following lists are examples of actions/behaviors that result in lowered citizenship grades. These lists do not include every action/behavior that may cause the citizenship grade to be lowered.

Referral for any reason	Cheating	Avoiding work	Out of seat at inappropriate time
Vandalism	Food/candy/gum	Tardy to class	Misuse of technology/cell phone
Talking out of turn	Sent out of group	Passing notes	Poor behavior with a substitute
Copying homework	Playing around	Sent out of class	Not following dress code
			Being rude or disrespectful

# Student Information - Success *(continued)*

## **Physical Education**

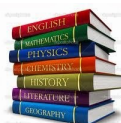
All students participate in P.E. activities. **A P.E. uniform and athletic shoes must be worn for P.E.** For your convenience, students may purchase a P.E. uniform at the financial office before or after school. However, students may also purchase a grey top and black bottoms from any store. A combination lock is also required and may be purchased at the financial office or at a local store. **NO key locks please.**



## **Textbooks/One to One Computer**

Students are responsible for all textbooks, computers and computer accessories assigned to them.

- Students should report any lost or damaged book or computer item to the library staff.
- Students are responsible for any lost or damaged books, computer, computer charger and accessories, and the cost of repairing and/or replacing that book or computer item.
- Students should not use tape on or write on any book or computer.



If a student leaves the school, all books, computer and computer items must be returned to the library before the last day of attendance.

**Computer use violation:** Students must adhere to the district AUP regarding appropriate use of district electronics. Only pre-approved extensions and apps are allowed. **1st offense:** Teacher warning. **2nd offense:** Reduction in citizenship. **3rd offense:** Referral to the vice principal.

## **Student Identification (ID) Cards**

Each Pershing student will be issued an identification card at the beginning of the school year at no cost. Students are required to have their ID cards with them on campus at all times. The ID card identifies students as belonging to Pershing and is needed for lunch purchase, textbook and library checkout, computer use, riding the school bus, and other school activities. This card is considered school property and will be kept clean of scratches, rips, tears, marks, tape, stickers, etc. A lost/damaged card must be replaced at the main office for \$2.00.

## **Behavior**

### **Expected Student Behavior**

Students are expected to behave respectfully at all times. A quality educational environment requires rules, procedures, and consequences. A student who exhibits negative behavior including play fighting, slapping and any other behavior that interrupts the learning environment or jeopardizes the safety of other students or staff, will face the possibility of consequences in accordance with district and state policy. Administrators have the duty and are given the authority to assign consequences for any behavior that is considered inappropriate.

**Every Pershing student is expected to:**

**Be on time and prepared.**

**Be respectful.**

**Be safe.**

**Be responsible.**



*Where a student is, is not so important as where that student is headed.*



## **Student Information - Behavior (*continued*)**

### **Anti-Bullying, Harassment, Intimidation**

San Diego Unified School District will not tolerate any student or staff member being bullied (including cyber-bullying), harassed, or intimidated in any form at school or school-related events. Students who are being bullied or see someone else being bullied are encouraged to tell the bully to stop (if possible), to tell an adult on campus, or to have their parents contact the school to report the situation so it can be addressed immediately. Pershing staff takes all reports of bullying seriously and responds according to the district's policy and procedure. To view the district's policy, please go to [www.sandiegounified.org/anti-bullying-and-intimidation](http://www.sandiegounified.org/anti-bullying-and-intimidation).

### **Dress to Learn Policy**

Students are required to wear clothes appropriate for school. School attire (including clothes, shoes, hairstyles, cosmetics, and accessories) should protect the health and safety of the students and should not interfere with the educational process. Please be advised that the Dress to Learn Policy will be strictly enforced, and violators will be required to change clothes. Please follow these guidelines when choosing your school clothes:

- Student attire should not advertise or advocate the use of alcohol, drugs, tobacco, weapons, or gang affiliation. This also applies to garments with writing or pictures that are obscene, suggestive, sexual, mean-spirited, or violent.
- Shoes must be closed toe and closed heel. No slippers, house shoes or sandals. Heels cannot exceed 2 inches high.
- Half-shirts, crop tops, low necklines, straps less than 2", tube tops, and racer back tops are not to be worn.
- Shorts and skirts must be as long as the students' fingertips when the students' arms are placed at their sides. Students are encouraged to wear shorts or leggings under skirts.
- Pajamas are not permitted to be worn at school.
- Clothing must fit neatly at the waist without sagging.
- Muscle shirts may not be worn.
- Clothing must cover undergarments completely.
- Bandanas, chains, and spiked clothing or jewelry are not be worn due to safety issues.
- Hats, sunglasses, and gloves are not to be worn during instructional time unless for religious or health reasons. (A note regarding health reasons must be on file in the health office.)
- Hoods are not to be worn at all. Students are more easily able to hide headphones (airpods) with a hood on. Also body language of wearing a hood demonstrates at times as disengaged student.
- No ripped pants/shorts above mid-thigh.

### ***Violation of the Dress to Learn Policy will result in the following:***

Each time students are notified of being in violation of the Dress to Learn Policy, they will report to the main office to be given loaner clothes to wear for the rest of the school day. The students' personal clothing will be kept in the main office until the end of the school day at which time the clothing will be returned so the students can wear their own clothing home and return the loaner clothing to the main office. The teacher who notifies the student of the violation of the Dress to Learn Policy may also lower the student's citizenship grade.

1st Offense: Change of clothing and warning given.

2nd Offense: Change of clothing; parent phone call made.

3rd Offense: Change of clothing; lunch detention assigned.

Continued Offenses: Change of clothing, referral to vice principal, parent conference, disciplinary action.

*Earning a good grade on the big exam is the result of a lot of work on the little assignments.*

## **Student Behavior (*continued*)**

### **Cell Phones & Other Electronic Devices**

Students who need to call home may call from the classroom with the teacher's permission or ask for a pass to the office to call home. Parents who need to contact their student or get a message to their student during the school day may call the main office.

All students may only use cell phones or any other electronic device on campus before school begins and after school ends. These devices must be turned off and kept in their backpack, out of sight during the school day. If an electronic device is seen or heard by staff, the device will be confiscated and turned into the main office where it will be logged in and kept in a locked cabinet.

**1st Offense:** The student comes to the main office at the end of the school day to request the return of the item. Staff will call the parent/guardian regarding the incident and remind the adult and student about the policy. The item will be returned to the student.

**2nd Offense:** A parent/guardian must come to the school to pick up the device.

**Continued Offenses** may lead to disciplinary action.

**Pershing assumes no responsibility for confiscated, lost, damaged, or stolen devices.** Pershing's policy aligns with the district's cell phone policy which can be found at [www.sandiegounified.org/student-cell-phone-use](http://www.sandiegounified.org/student-cell-phone-use).

### **Passes**

Students must have a signed pass to be out of class. Students without passes are considered truant and may receive consequences in addition to a lowered citizenship grade.

### **Celebration Policy**

Balloons and flowers are **not** permitted at school.

Pershing does not permit food to be delivered to the office by outside vendors, only by a parent and only in certain circumstances. We do not have staff to manage food deliveries. This also limits the number of non-affiliated visitors on campus. This also alleviates food allergy concerns.

### **Other Prohibited Items**

- Students may not bring or chew gum at school, bring sharpies or any other items that interfere with the learning environment.
- Unauthorized sale, exchange or trading of any item is strictly prohibited. All fundraiser must be pre-approved through ASB.
- Personal electronics such as earbuds or headphones may be used in the classroom with teacher permission.

## **Behaviors & Consequences**

### **Academic Honesty Policy**

Academic dishonesty includes cheating on tests and quizzes, copying another student's assignment in part or whole, and plagiarism. The consequences of these actions may include, but are not limited to: receiving a zero on the assignment, notifying parent/guardian, lowering the citizenship grade for that grading period, and documenting the incident in the student record. The second offense in the same class may result in an F/U for the grading period/semester, parent conference, and disciplinary action.

*Do unto others as you would have them do unto you.*



## Behaviors & Consequences (*continued*)

### **Classroom Discipline Procedures**

Pershing staff encourages students to make good choices and to strive for appropriate behavior every day. However, if rules are broken, teachers will deduct points from citizenship and the following consequences may apply in this order:

1. Teacher reminds student of the classroom rules as a warning.
2. Student copies an in-class statement or completes a reflection assignment to re-focus him/her back to positive behavior.
3. Student goes to another classroom (to same subject classroom, if possible) with work.
4. Staff sets up a parent conference and writes an FYI referral to the counselor.
5. Teacher may issue a class suspension to a student for up to two days and conference with the parent.
6. Staff writes a referral to the VP and calls home for continued offenses.

### **Suspensions**

Suspension from school is a serious action. The school may assign one to five days for an incident. Some offenses lead school administration to recommend a student for expulsion. Suspended students will be permitted to make up work missed during suspension, and **it is the student's responsibility to contact teachers to request the work**. Students who are suspended may also lose the privilege of attending school-sponsored activities, including dances, end-of-year field trips and participation in the promotion ceremony (please refer to page 4). Pershing counselors work closely with administrators to provide interventions for students who have made choices that result in suspension.

For more information, please go to [www.sandiegounified.org/suspension](http://www.sandiegounified.org/suspension).

To view the district's **Zero Tolerance Policy** please go to [www.sandiegounified.org/expulsion](http://www.sandiegounified.org/expulsion).

## Student Assistance

### **Student Planner**



Every student receives a planner at the beginning of the school year. Students use the planner to write down their assignments and projects. The planner is also used as their pass when leaving class with the teacher's permission. If students lose their planners, they must purchase a second one from the financial office for \$4.00.

### **Student and Parent Portal - PowerSchool**

Students and parents may use their student computer log-in information to access student grades in PowerSchool. This tool offers students and parents the opportunity to review progress and to seek assistance from their teachers to improve achievement. Students and parents are encouraged to check PowerSchool on a regular basis to ensure each academic progress.

The web link is <https://powerschool.sandi.net/public/>



## **Student Assistance (*continued*)**

### **Teacher Webpages**

Go to [www.pershing.sandiegounified.org](http://www.pershing.sandiegounified.org) then click the **4Pershing** link.  
Refer to each teacher's syllabus for additional web-based information.

### **Extra Academic Support**

Teachers provide information about their availability for extra help to their students in the course syllabus at the beginning of the school year. Many teachers from each subject area are available after school to give students extra academic help, and students may access teachers other than their own for help. Students may also communicate with their teachers through the school's email and PowerSchool to ask questions; however, after school responses may be limited through these means.

## **Student Life**

### **Associated Student Body (ASB)**

The purpose of the ASB is to promote the welfare of the school, to encourage loyalty and school spirit, and to develop leadership. The ASB plans lunch activities, spirit days, dances, and other school events. The ASB Cabinet includes a President, Vice President, Secretary, Treasurer, the members of the ASB and 6th, 7th, and 8th grade Representatives. The Cabinet plans fundraising events, makes decisions on how ASB money will be used, and helps in various other ways during the school year.

### **Positive Student Recognition**

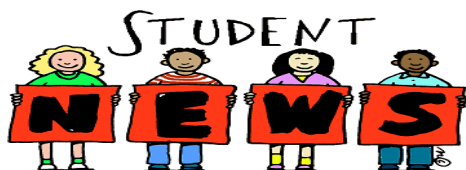
Students are recognized for academic, citizenship and/or perfect attendance at progress report or semester report periods. Students will be recognized at the end-of-the-year awards program at each grade level. Parents are invited to attend these events.

### **Yearbook**

The Pershing Yearbook is a collection of memories from the year, compiled by students who use their creativity and graphic design skills to create the book. It features student-created photography and writing and features a hard cover and full color pages throughout. It is available for purchase online or in the front office until early Spring, but get it early before the price increases. Please contact the yearbook teacher for more details.

### **P.A. System Broadcast**

We start the school day with the recital of the Pledge of Allegiance. Other pertaining news will also be broadcasted at the same time. Important messages and emergency broadcasts will only be done when necessary.



*All your dreams can come true if you have the courage to pursue them.*

## **Student Services**

### **Counseling and Guidance Office**

The counseling department offers the following services:

- Academic Counseling
- Social/Peer Counseling
- At-risk Groups (academic)
- Assistance with organization
- Peer Mediation/Conflict Resolution
- Parent Conferences
- 4-Year Planning
- Student Study Teams
- High School/College/Career Planning



Students may request to see a counselor through email. Visit [www.pershing.sandiegounified.org](http://www.pershing.sandiegounified.org), under “staff” click on “counseling”.

### **Library/Media Center**

The Pershing library is open weekdays from 7:45 a.m. until 3:45 p.m. except for minimum days, when the library is closed after school. The library is also closed daily from 11:45-12:15 a.m. for library staff lunch. Students may visit the library daily during non-instructional time. Students will need a pass from a teacher to come to the library during instructional time. All students may come and go after school until 3:05 p.m. A pass from staff is required after 3:05 p.m. Students are issued a school ID card which doubles as a library card. Students must bring school ID card to check out materials.

Over 10,000 books are available to students. Books labeled YA are for our eighth grade mature readers. Younger students may check out YA books with parent permission. All students are encouraged to use Pershing Library's excellent online resources - available 24/7 from any device with Internet access. Students will need the SDUSD username/password, found in the student planner, to access these resources when away from campus. Pershing provides FREE access to eBooks, WebPath Express, and variety of databases for middle school students via our Pershing Destiny web site <http://destiny.sandi.net/?site=235>.

### **Health Office**

The health office is located in the main office building. If a student becomes ill, needs first aid, or needs health-related assistance, he/she should inform the teacher and **get a pass to the health office**. The student must sign in when he/she arrives and sign out when he/she leaves. When the nurse or health tech is not available, the front office staff will assist the students with their health needs. In the absence of the nurse or health tech, parents may be requested to pick up their child and/or give the child medication when needed. Students may not carry any kind of medication with them at school. Please refer to the Parent Information of this handbook (pg. 13) for more information.

### **PrimeTime Program**

PrimeTime is a district program that provides before and after school child care. This program is free to parents. However, space is limited so parents are encouraged to sign up as soon as possible. Parents and students must follow PrimeTime procedures. Students may be suspended from PrimeTime if procedures are not followed. Applications are only available online in the spring at [www.sandiegounified.org/primetime](http://www.sandiegounified.org/primetime).

*Everything is possible for him/her who believes.*

## Cafeteria News



### Lunch Information & Policy

Students may bring a lunch or purchase lunch at school. For more information about school lunch, including eligibility for free lunch and payment options, please visit the Food Services Department on the district's website at [www.sandiegounified.org/food-nutrition-services](http://www.sandiegounified.org/food-nutrition-services). Breakfast is also available at school each morning from 7:40 to 7:55. Lunch menus are posted online at <https://sdusd.yummy.com>.

Students use their lunch PIN number to access their account in the cafeteria. Students should not give their PIN number to other students. Items on the snack carts are not included in the "free or reduced lunch program". Students can purchase snacks with cash or lunch accounts. Parents can set up a lunch account at any time.

Students are expected to walk to the lunch area in an orderly fashion. Students will sit at a table or on a bench during the first 10 minutes of lunch to eat and socialize. After the first 10 minutes, students may be released to participate in a variety of activities on the field or other specified areas that have adult supervision. Students will only be allowed to leave the lunch area if they have a pass to go to the library or a specific classroom.

All school rules apply to student behavior at lunch. Calm and appropriate behavior is expected at lunch. All students are expected to clean-up after eating and keep the campus clean. Students who do not follow school rules or clean up after themselves may be assigned detention, clean-up detail, or more serious consequences, as appropriate. At Pershing, we do not yell or make loud noises that may interfere with the comfort of others.

## Transportation & School Events

### Bike/Skateboard/Scooter Rules

Skateboarders, scooters, and bike riders must follow the rules of the road going to and from school. Bikes must be locked in the bike racks. Skateboards and scooters may not be carried around campus during the day. They must be signed in and left in the office.

**The school is NOT responsible for stolen or vandalized bikes, scooters, or skateboards.**

*Per SD Municipal code 84.12:*

No riding on school grounds.

Students **must** wear a helmet.

No riding in the parking lots.

Be cautious riding your skateboard going to and from school.



Bikes, skateboards, and scooters may be confiscated for violation of the policy and returned only to a parent. Students who repeatedly violate the policy may lose the privilege of bringing these items to school for a period of time.

### Bus Rules

Students, while riding on a school bus, must obey the bus rules and instructions given by the bus driver at all times.



Board the bus in an orderly manner.

When seated, face the front of the bus.

Remain seated at all times.

Keep voice low to minimize distractions.

*Failure to abide by any of these rules will result in disciplinary action including suspension from the bus.*

### Dances & School-Sponsored Activities Policy

Only students presently enrolled at Pershing, who meet academic and citizenship requirements, may attend school dances and other school-sponsored activities. Students must show their school ID when participating in school events. Students must be picked up by a parent if they are leaving the dance early. Tickets are not sold at the door. School rules of behavior are in place during these events, and disciplinary consequences are given for violation of the rules. Students who have been suspended or who have excessive absences or tardiness in the 6 weeks leading up to the event and/or have an F or a U on the previous grading period may be denied the privilege of attending these activities.

*Strive not only to be understood, but also to understand.*

## Parent Information

### **Attendance and Absence Procedures**

Missing a day of school is detrimental to a child's education. State law requires children to attend school every day. Please try to schedule all personal and medical appointments after school and all family trips when school is not in session.

A student who needs to be dismissed early must be signed out in the main office by a parent/guardian. The parent/guardian must show a picture ID for the student to be released from school. A **Blue Slip** will be issued at that time.

**If a student is absent**, parents must call the Attendance Office at (619) 362-3550 each day of the absence. **If a student arrives late to school**, he/she should report to the Attendance Office.

### **Independent Study Contract**

Parents must request a contract from the Attendance Office for Independent Study **five school days in advance and must be for an absence of five days** or more. Reasons may include educational experiences, Tiger Cruises, and family emergencies - NOT vacations. Contracts will give students credit for missed classroom time IF all work is completed and submitted to the attendance clerk within 5 days of returning from an absence. (Work not turned in on time is marked as a zero and the absences become unexcused.)

### **Tardy Procedures**

Students are expected to be in their seats when the bell rings. Tardy sweeps occur randomly. Students who are tardy will receive a phone call home. Repeated offense may result in further disciplinary action by both the teacher and/or administration. Citizenship marks are affected by tardies.

### **Truancies**

Leaving the campus without permission is considered a truancy and defiance of school regulations. This truancy may not be cleared by parents or by attending Saturday School, and will require disciplinary action.

### **Medications**

Parents of students with special health needs must inform the nurse upon enrollment. Students who use long-term or short-term medication at school must have a Physician's Recommendation and Medication form. Medicine must be properly labeled in the original container. **The medicine and copy of the directions for taking the medication must be taken to the Health Office.** Medicine must be given by the nurse or by a designated staff member. Students are not permitted to carry medicine with them at school. They do need a physician's note to carry an inhaler.

### **Visitors**

Safety is our first priority at Pershing. All visitors must clearly display a visitor badge during their time on campus. Parents are welcome at all times, but like all visitors, they **must sign in at the Main Office** and state their purpose. Students not enrolled at Pershing are not allowed on campus at any time. Parents must contact the office and give 24 hours notice if they wish to observe a classroom.

### **Facts for Parents**

Please refer to the Facts for Parents Booklet distributed the first week of school for specific policies regarding: Student Non-Discrimination, Student Sexual Harassment, Computer/Internet Use, Zero Tolerance and Photo/Media Release. **There is a Universal Form that must be signed and returned to school to ensure that all policies are read and that parents/guardians and their children understand their responsibilities regarding using the internet and using the school's laptop for learning.** The District link: [www.sandiegounified.org/facts-parents](http://www.sandiegounified.org/facts-parents).

*Think only the best. Work only for the best. Expect only the best.*

# Parent Involvement

## **Pershing Foundation**

Founded in 1995 by a devoted group of parent volunteers, the Pershing Middle School Foundation raises funds not only to supplement the school's budget but also to provide teachers with creative tools to enrich our students' educational experience and raise funds for all 6th graders to attend Camp Cuyamaca. Go to their website at <http://www.pershingmiddleschoolfoundation.org/>

## **School Site Council**

The School Site Council (SSC) is a decision-making body made up of parents, school staff, and students (secondary). The responsibilities of the SSC include the development and oversight of the Single Plan for Student Achievement (SPSA) and the budgets associated with that plan.

## **Governance**

It is the purpose of the Governance committee to advise the principal regarding academic programs of the highest quality, taking into account the unique academic, social, physical and emotional needs of the middle school student.

## **English Learners Advisory Committee (ELAC)**

This committee is comprised of a group of parents that meets monthly to discuss issues that affect second language learners. The meetings allow parents to learn more ways to ensure academic success.

## **Volunteers**

Pershing welcomes parent volunteers in a variety of areas. Please contact Ms. Cynthia Lopez at [clopez14@sandi.net](mailto:clopez14@sandi.net) or Ms. Sylvia Patton at [spatton1@sandi.net](mailto:spatton1@sandi.net).

## **Student/Parent Portal**

This link is connected to our student information system PowerSchool and is a powerful online tool for obtaining information. You will be able to review your student's class schedule, grades, progress reports, homework and assignments from any computer. This is a secure link so a username and password are required. Please contact Mrs. Kamp for more information at [skamp@sandi.net](mailto:skamp@sandi.net).

## **Principal's Weekly Message**

The principal sends out a weekly message via telephone and email every Sunday evening to inform parents of upcoming events.

*Please feel free to contact us at any time  
at (619)362-3550  
or go to our website at  
[www.pershing.sandiegounified.org](http://www.pershing.sandiegounified.org)*



**Pershing  
Middle  
School**

*With great power comes great responsibility.*





## Student Goals 2021-2022

### Semester 1 – Progress 1

Period	Subject	Grade	Citizenship
1			
2			
3			
4			
5			
6			

What are your academic goals for the next 6 weeks?

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What will you do in order to reach those goals?

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Parent signature \_\_\_\_\_

### Semester 1 – Progress 2

Period	Subject	Grade	Citizenship
1			
2			
3			
4			
5			
6			

What are your academic goals for the next 6 weeks?

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What will you do in order to reach those goals?

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Parent signature \_\_\_\_\_

### Semester 1 – Final Grades

Period	Subject	Grade	Citizenship
1			
2			
3			
4			
5			
6			

What are your academic goals for the next 6 weeks?

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What will you do in order to reach those goals?

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Parent signature \_\_\_\_\_

What goals do you have for Semester 2? What scholarly behaviors do you need to continue? What scholarly behaviors do you need to change? \_\_\_\_\_

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Semester 2 – Progress 1

Period	Subject	Grade	Citizenship
1			
2			
3			
4			
5			
6			

What are your academic goals for the next 6 weeks?

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What will you do in order to reach those goals?

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Parent signature \_\_\_\_\_

Semester 2 – Progress 2

Period	Subject	Grade	Citizenship
1			
2			
3			
4			
5			
6			

What are your academic goals for the next 6 weeks?

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\_\_\_\_\_

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What will you do in order to reach those goals?

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Parent signature \_\_\_\_\_

Reflect on the past school year. What were the highlights of the year? What would you have done differently? Which scholarly behaviors were you successful at? Which scholarly behaviors do you need to improve upon? What will you need to do in the next school year in order to be a successful student? \_\_\_\_\_

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